



Dear Sir/Madam,

You are just TWO signatures away from controlling your fuel bills.

We would like to take this opportunity to confirm, with thanks, the interest you have expressed in opening an Esso Commercial fuel card account with The Fuelcard Expert.

We need just five minutes of your time and just a little more detail about your business to open your account (subject to credit status).

Therefore, I have attached our simple application form for you to complete and return to us.

Just TWO signatures required please...

There are two signatures required from an authorised signatory on the attached form, plus the blank areas which we need you to kindly complete.

Please return the form by one of the methods below:

- Complete the form over the phone in just a few minutes by calling **0844 870 6958**
- Scan and email to enquiries@fuelcard-expert.com
- Fax to **0844 870 7598**
- Or post to **FREEPOST, RSET-ZKES-YHXR, The Fuelcard Expert, Wantage, OX12 8NE**

We look forward to receiving the completed form so that we can ensure that you start to enjoy all the best in service, savings and security that an Esso Commercial fuel card from The Fuelcard Expert can offer you.

In the meantime, should you require any further assistance, please do not hesitate to contact us on 0844 870 6958.

Yours faithfully,

The Fuelcard Expert Team



Customer Service from *The Fuelcard Expert*



The Fuelcard Expert is delighted to offer the Esso Commercial fuel card – with a nationwide network of filling stations where your drivers can fill up with diesel without needing cash. The aim of The Fuelcard Expert is to be your strategic partner, to meet your individual needs and offer the highest level of service.

> Account Management

Cards can be placed on *stop* using eServices, our online account management system, and we aim to have all replacement cards with you within seven working days.

> Reporting

Free reports on your drivers' or vehicles' fuel drawings are available online via eServices 24/7. These can be sent on a routine basis and provide valuable information to your company.

> Quality Assurance

With internationally recognised ISO accreditations, we are the only UK fuel card supplier to strive for and achieve this level of certification for greater corporate social responsibility and customer piece of mind.

> Even more service...

Convenience – 70% of people live within a two mile radius of an Esso filling station

Over 1,100 UK filling stations – Highest quality nationwide network

Tesco Clubcard points – Collect points when you refuel with your Esso fuel card

Esso car wash – Optional acceptance for payment of this service

Sat nav site locator service – Simply download the sat nav files for your TomTom, Garmin or Navman device

Dedicated account manager – Speak to the same person



Cost-Saving from *The Fuelcard Expert*

The Esso Commercial fuel card from The Fuelcard Expert gives you access to quality fuels at competitive prices.

According to independent research published by the Consumers' Association, the 2% saving in filling up on lower grade fuel may result in a 7% increase in fleet depreciation caused by increased engine damage. We can help you by only providing you with quality diesel.

> Price Check

We monitor our diesel fuel prices daily to ensure that we are always competitive with other business fuel card suppliers, providing your company with prices consistently below the average pump price here in the UK. Weekly diesel prices are available in advance by email, SMS or fax, on request.

> Reduce Admin

With online account management, a named dedicated account manager will help you to reduce the time you spend administering your fleet's costs.

> Even more savings...

Low prices – Up to 4p per litre saving off pump price diesel

Fixed weekly diesel prices – Available at all Esso sites throughout the UK

No regional price variances – The same prices wherever you fill up in the UK

Pay as you go – No cash tied up in your tank in yard stock, only pay for the fuel you use†

Simple payment terms – No up-front payments†

EU Sixth VAT Directive – You can be prepared by issuing The Fuelcard Expert cards to your employees for purchasing fuel. In this way, you can avoid the risk of not being able to reclaim 20% of your fuel costs by becoming the direct purchaser of the fuel rather than your employee.

† Subject to credit status



Confidence from *The Fuelcard Expert*



The Esso Commercial fuel card from The Fuelcard Expert gives you the peace of mind that your drivers are using the most secure method for purchasing their fuel.

> Misuse Alerts

Once you are signed up for eServices (our free online account management system) you can benefit from irregular usage alerts notifying you if a card is misused. This could cover refuelling more than three times per day, for example, drawing more or less than a specified amount of fuel or use at inappropriate times, such as nights or weekends.

> Fraud Prevention

Our Esso fuel cards offer excellent security features; cards can be used to draw fuel only, restricting fraudulent use. Unlike bank credit and debit cards, our fuel cards do not contain your personal or business financial details, so should they fall into the wrong hands, they cannot be used fraudulently to withdraw your funds.

> Even more security...

Limited liability – after we have received notification of the loss of a card, using the online management system, any liability or loss is with us and not the account holder.

Individually tailored fuel cards – Individual cards can be set with purchasing options / restrictions for your added peace of mind and control.

Quality fuels – Our Esso Commercial fuel cards are accepted at all Esso service stations, supplying the highest quality petroleum products for you and your business.

The Fuelcard Expert is a part of DCC Energy – The leading oil and liquefied petroleum gas (LPG) sales, marketing and distribution business in Britain, Ireland and throughout Europe.

We are a Crown Commercial Service Supplier – You have added peace of mind knowing that we are already an approved supplier to public sector organisations across the UK.



Additional Services from *The Fuelcard Expert*

> Card Protect - Zero liability card protection

Card Protect is designed to give you peace of mind when it comes to the security of your fuel cards.

> CO₂Count - Count, control and cut your fleet's emissions

Our unique emissions counting service, CO₂Count, allows you to monitor and reduce your fleet's CO₂ and other greenhouse gas emissions, whilst helping to protect the world's rainforests and their indigenous people by supporting our environmental partner, Cool Earth.

> MileageCount - Every mile counts

MileageCount calculates accurate MPG reports for your fleet, including the split between business and private mileage costs to satisfy the HMRC reporting requirements and helps you meet your Duty of Care obligations to your drivers.

> eServices - Your direct route to fuel savings

Our online fuel card management system, eServices, allows you to take control of your account 24/7. You can: view and download detailed transaction information; order and cancel cards; and view or download a complete list of your cards and their details, including live cards, stopped cards, vehicle registration, driver name and expiry date.

> eBilling - Invoices direct to your email inbox

eBilling emails your invoices and statements in PDF format as soon as they are produced, avoiding delays in the post. This file is secure and cannot be manipulated and therefore will be accepted for VAT and Inland Revenue purposes.

> The Green Journey – The route to a sustainable world

The Green Journey - our approach to helping you meet your sustainability commitments. 'Going green' need not cost you a fortune; in fact, becoming more sustainable can actually reduce your fleet costs and save your business money.

This guarantee should be detached and retained by the payer.

THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all banks and building societies that accept instruction to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Fuel Card Services Limited will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Fuel Card Services Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fuel Card Services Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay back when Fuel Card Services Limited asks you to.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Written confirmation may be required, please also notify us.

CUSTOMER APPLICATION FORM

Please fill in the whole form and send to: FREEPOST, RSET-ZKES-YHXR, The Fuelcard Expert, Wantage, OX12 8NE

Alternatively, please fax to 0844 870 7598, or scan and email to enquiries@fuelcard-expert.com

Name of Company/Trading Name	
<i>If sole trader or partnership, correct legal entity should show sole proprietor or all partners' names as per the following example:</i>	
M Jones & C Jones T/A Jones Manufacturing	
<hr/> <hr/>	
Contact Name	
<hr/> <hr/>	
Full Postal Address	
<hr/> <hr/> <hr/> <hr/>	
Postcode	
<hr/>	
Landline	
<hr/>	
Fax	
<hr/>	
E-mail Address	
<hr/> <hr/>	
Mobile	
<hr/>	
Home Address <i>(if not Ltd company)</i>	
<hr/> <hr/> <hr/> <hr/>	
Postcode	
<hr/>	
Trading Since <i>(date)</i>	
<hr/>	
Ltd Company Since <i>(date)</i>	
<hr/>	
Registration No.	
<hr/> <hr/>	
Main Business Activity	
<hr/> <hr/>	

Estimated Monthly Fuel Purchases	
Card Spend £	/month inc. VAT
Bulk Tank £	/month inc. VAT
Present Supplier	
 Total Number of Company Vehicles	
Diesel	
Petrol	
LPG	
 Type of Vehicles	
No. of HGVs	
No. of Cars	
No. of Vans	
No. of Coaches	
 <i>The details you provide will only be used by Fuel Card Services Ltd. and its associated companies to keep you informed of new products and services. If you would prefer not to receive this information, please tick here <input type="checkbox"/></i>	
<p>We warrant that this information is correct and we consent to Fuel Card Services Ltd. making such enquiries as it shall consider necessary regarding this application and accept that Fuel Card Services Ltd. reserves the right to reject this application without being required to state any reason. If the account is accepted the account holder agrees to be bound by the Terms & Conditions (a copy of which is available on request). Cards will be charged at the prevailing rates*. I can confirm that the payment terms of weekly Direct Debits 7 days from invoice date are acceptable*.</p> <p>*Unless otherwise agreed in writing</p>	
Authorised Signature of Company	
<hr/> <hr/> <hr/>	
Full Name of Authorised Signature	
<hr/> <hr/> <hr/>	
Date	
<hr/> <hr/> <hr/>	
Position Held	
<hr/> <hr/> <hr/>	
D.O.B (If sole trader or partnership)	
<hr/> <hr/> <hr/>	

Card Details/Order Form											
Company name to be embossed on all cards											
<input type="text"/>											
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>											
Vehicle registration or Driver's name											
<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
Card Brand <i>(office use only)</i>											
<input type="text"/>											

FUEL CARD SERVICES LTD	Instruction to your Bank or Building Society to pay by Direct Debit									
<p>Name and full postal address of your Bank or Building Society</p> <table border="0"> <tr> <td>To: The Manager</td> <td>Bank/Building Society</td> </tr> <tr> <td colspan="2">Address</td> </tr> <tr> <td colspan="2"> <hr/> <hr/> <hr/> </td> </tr> <tr> <td colspan="2">Postcode</td> </tr> </table>			To: The Manager	Bank/Building Society	Address		<hr/> <hr/> <hr/>		Postcode	
To: The Manager	Bank/Building Society									
Address										
<hr/> <hr/> <hr/>										
Postcode										
<p>Name(s) of Account Holder(s)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										
<p>Branch Sort Code</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										
<p>Bank/Building Society account number</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										
<p>Instruction to your Bank or Building Society</p> <p>Please pay Fuel Card Services Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Fuel Card Services Ltd and, if so, details will be passed electronically to my Bank/Building Society.</p>										
<p>Service User Number</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										
<p>Reference (office use only)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										
<p>Signature(s)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										
<p>Date</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										