



Dear Sir/Madam,

You are just TWO signatures away from controlling your fuel bills.

We would like to take this opportunity to confirm, with thanks, the interest you have expressed in opening a UK Fuels fuel card account with The Fuelcard Expert.

We need just five minutes of your time and just a little more detail about your business to open your account (subject to credit status).

Therefore, I have attached our simple application form for you to complete and return to us.

Just TWO signatures required please...

There are two signatures required from an authorised signatory on the attached form, plus the blank areas which we need you to kindly complete.

Please return the form by one of the methods below:



Complete the form over the phone in just a few minutes by calling **0844 870 6958**



Scan and email to **enquiries@fuelcard-expert.com**



Fax to **0844 870 7598**



Or post to **FREEPOST, RSET-ZKES-YHXR, The Fuelcard Expert, Wantage, OX12 8NE**

We look forward to receiving the completed form so that we can ensure that you start to enjoy all the best in service, savings and security that a UK Fuels fuel card from The Fuelcard Expert can offer you.

In the meantime, should you require any further assistance, please do not hesitate to contact us on 0844 870 6958.

Yours faithfully,

The Fuelcard Expert Team



Customer Service from ***The Fuelcard Expert***



The Fuelcard Expert is delighted to offer the UK Fuels fuel card – with a nationwide network of filling stations where your drivers can fill up with diesel without needing cash. The aim of The Fuelcard Expert is to be your strategic partner, to meet your individual needs and offer the highest level of service.

> Account Management

Cards can be placed on *stop* using eServices, our online account management system, and we aim to have all replacement cards with you within seven working days.

> Reporting

Free reports on your drivers' or vehicles' fuel drawings are available online via eServices 24/7. These can be sent on a routine basis and provide valuable information to your company.

> Quality Assurance

With internationally recognised ISO accreditations, we are the only UK fuel card supplier to strive for and achieve this level of certification for greater corporate social responsibility and customer piece of mind.

> Even more service...

Convenience – Cards accepted at Tesco, Morrisons and The Co-operative supermarket forecourts*

Over 1,600 UK filling stations - Quality nationwide network

Tesco Clubcard points – Collect points when you refuel with your UK Fuels fuel card

Motorway coverage – Cards are accepted at selected Moto service areas

Sat nav site locator service – Simply download the sat nav files for your TomTom, Garmin or Navman device

Dedicated account manager – Speak to the same person

* Surcharges may apply, please contact your account manager for further details



Cost-Saving from *The Fuelcard Expert*

The UK Fuels fuel card from The Fuelcard Expert gives you access to quality fuels at competitive prices.

According to independent research published by the Consumers' Association, the 2% saving in filling up on lower grade fuel may result in a 7% increase in fleet depreciation caused by increased engine damage.

> Price Check

We monitor our diesel fuel prices daily to ensure that we are always competitive with other business fuel card suppliers, providing your company with prices consistently below the average pump price here in the UK. Weekly diesel prices are available in advance by email, SMS or fax, on request.

> Reduce Admin

With online account management, a named dedicated account manager will help you to reduce the time you spend administering your fleet's costs.

> Even more savings...

Low prices – Up to 4p per litre savings off of pump price diesel

Fixed weekly diesel prices – Available at all UK Fuels sites throughout the UK*

No regional price variances – The same prices wherever you fill up in the UK*

Pay as you go – No cash tied up in your tank in yard stock, only pay for the fuel you use†

Interest-free credit and simple payment terms – No up-front payments†

EU Sixth VAT Directive – You can be prepared by issuing The Fuelcard Expert cards to your employees for purchasing fuel. In this way, you can avoid the risk of not being able to reclaim 20% of your fuel costs by becoming the direct purchaser of the fuel rather than your employee.

† Subject to credit status



Confidence from *The Fuelcard Expert*



The UK Fuels fuel card from The Fuelcard Expert gives you the peace of mind that your drivers are using the most secure method for purchasing their fuel.

> Misuse Alerts

Once you are signed up for eServices (our free online account management system) you can benefit from irregular usage alerts notifying you if a card is misused. This could cover refuelling more than three times per day, for example, drawing more or less than a specified amount of fuel or use at inappropriate times, such as nights or weekends.

> Fraud Prevention

Our UK Fuels fuel cards offer excellent security features; cards can be used to draw fuel only, restricting fraudulent use. Unlike bank credit and debit cards, our fuel cards do not contain your personal or business financial details, so should they fall into the wrong hands, they cannot be used fraudulently to withdraw your funds.

> Even more security...

Limited liability – after we have received notification of the loss of a card, using the online management system, any liability or loss is with us and not the account holder.

Individually tailored fuel cards – Individual cards can be set with purchasing options / restrictions for your added peace of mind and control.

Quality fuels – Our UK Fuels fuel cards are accepted at service stations supplying quality diesel.

The Fuelcard Expert is a part of DCC Energy – The leading oil and liquefied petroleum gas (LPG) sales, marketing and distribution business in Britain, Ireland and throughout Europe.

We are a Crown Commercial Service Supplier – You have added peace of mind knowing that we are already an approved supplier to public sector organisations across the UK.



Additional Services from *The Fuelcard Expert*

> Card Protect - Zero liability card protection

Card Protect is designed to give you peace of mind when it comes to the security of your fuel cards.

> CO₂Count - Count, control and cut your fleet's emissions

Our unique emissions counting service, CO₂Count, allows you to monitor and reduce your fleet's CO₂ and other greenhouse gas emissions, whilst helping to protect the world's rainforests and their indigenous people by supporting our environmental partner, Cool Earth.

> MileageCount - Every mile counts

MileageCount calculates accurate MPG reports for your fleet, including the split between business and private mileage costs to satisfy the HMRC reporting requirements and helps you meet your Duty of Care obligations to your drivers.

> eServices - Your direct route to fuel savings

Our online fuel card management system, eServices, allows you to take control of your account 24/7. You can: view and download detailed transaction information; order and cancel cards; and view or download a complete list of your cards and their details, including live cards, stopped cards, vehicle registration, driver name and expiry date.

> eBilling - Invoices direct to your email inbox

eBilling emails your invoices and statements in PDF format as soon as they are produced, avoiding delays in the post. This file is secure and cannot be manipulated, and therefore will be accepted for VAT and Inland Revenue purposes.

> The Green Journey – The route to a sustainable world

The Green Journey - our approach to helping you meet your sustainability commitments. 'Going green' need not cost you a fortune; in fact, becoming more sustainable can actually reduce your fleet costs and save your business money.

This guarantee should be detached and retained by the payer.


THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all banks and building societies that accept instruction to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Fuel Card Services Limited will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Fuel Card Services Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fuel Card Services Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay back when Fuel Card Services Limited asks you to.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Written confirmation may be required, please also notify us.

Please fill in the whole form and send to: FREEPOST, RSET-ZKES-YHXR, The Fuelcard Expert, Wantage, OX12 8NE
Alternatively, please fax to 0844 870 7598, or scan and email to enquiries@fuelcard-expert.com

Card Details/Order Form															Purchase Option <i>(office use only)</i>
Company name to be embossed on all cards															
Vehicle registration or Driver's name															
Card Brand <i>(office use only)</i>															

FUEL CARD SERVICES LTD	Instruction to your Bank or Building Society to pay by Direct Debit	
Name and full postal address of your Bank or Building Society To: The Manager Bank/Building Society Address <hr/> <hr/> <hr/> <div style="text-align: right;">Postcode</div>	Name(s) of Account Holder(s) <div style="border: 1px solid black; height: 30px; width: 100%;"></div> Branch Sort Code <div style="border: 1px solid black; height: 30px; width: 100%;"></div> Bank/Building Society account number <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	Service User Number <div style="border: 1px solid black; padding: 5px; text-align: center;"> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; text-align: center; line-height: 30px;">6</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; text-align: center; line-height: 30px;">2</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; text-align: center; line-height: 30px;">4</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; text-align: center; line-height: 30px;">7</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; text-align: center; line-height: 30px;">5</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; text-align: center; line-height: 30px;">1</div> </div>
		Reference (office use only) <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
	Instruction to your Bank or Building Society Please pay Fuel Card Services Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Fuel Card Services Ltd and, if so, details will be passed electronically to my Bank/Building Society.	Signature(s) <div style="border: 1px solid black; height: 60px; width: 100%;"></div> <div style="border-top: 1px solid black; margin-top: 5px;">Date</div>